

New Student Registration Process 2026-2027

1. Please check the classes that are of interest to you that it is **grade appropriate** and that the student has **met all of the pre-requisites** for the class. Please refer to the web site for detailed information (christianconsortium.org). The web site schedule will also have the latest closed classes.
2. **Please fill out the information on page 1 completely.** You will need a transcript of the previous school attended or your own home school transcript, if you homeschooled. Transcripts may be requested by our office to your school.
3. **It is mandatory that the reference on page 2 must be an instructor/school counselor** if the student has attended a school. If the student has been home educated, choose a nonfamily member who has seen the student in a classroom style setting. (i.e. Sunday School, Bible study) **Please note: this application will not be processed until the reference has been returned and checked.** It helps if you communicate with your reference to look for the CEC email so it will not be caught in their spam or overlooked.
4. **Flexibility:** *Blessed are the flexible, for they will get their classes!* Before filling out the form, indicate if this schedule is **flexible**, meaning if the section of the class you requested is full, you will move to another section. **Not flexible**, means you prefer to be **only on the wait list** if that section is closed and you may lose that class if it does not open. **CEC will never place a student in a different class, only a different section of the closed class** to ensure a student gets the classes they need. If the closed section of the class opens, a student on the wait list will still be placed in that class.
5. **Day:** Circle if you may attend CEC: **Tuesday ONLY, Wednesday ONLY or both days, if a class is closed.** If you are available both days, you are more likely to get all of your desired classes.
6. When filling out the schedule – **students may take 1-7 classes**, so not all the slots will be full. If you plan to take a study hall, include that on the schedule and write a check for deposit of \$50 to CEC. (The remaining \$50 is due at orientation in August.) If you plan to use the Fellowship Room, you do not need to put that on the form, there is no charge.
 - a. **Study Hall** – is a quiet room where students are expected to bring work to study. Space is limited.
 - b. **Fellowship Room** – is intended as a place for students to hang out as a break between classes in the middle of the day. Talking is allowed. Space is limited. Students must take at least two classes on the day they are in the Fellowship Room.
7. **SAXON MATH** –**It is mandatory that a student take a math placement** for Saxon Math classes and College Algebra. The dates are on the CEC website. Questions? Contact Mrs. Whitaker, the CEC Test Coordinator at cecofficeassistant@gmail.com
8. **DUAL CREDIT:** This means the student will receive credit at the high school **and** college level. Only 10-12th grades students may take dual credit. Students must have a 3.0 GPA and provide CEC with a transcript. **Business (IWU), College Algebra (U of L), Dual Credit English (CU), Personal Finance (IWU), Precalculus (U of L), Theology (CU), World Religions (CU).**
9. **Checks:** Write a check for the Consortium fee to CEC. **(\$500 per student) PLEASE do not combine checks for multiple students.** It delays processing if one student does not get into their classes immediately because they are a new student or the schedule has to be changed because of closed classes. **To use the credit card option**, fill out the attached form. **The 3% fee applies.** If you are writing a check or money order, discard the form.
10. Write a registration check of **\$50 to each individual teacher** for each class. **Please do not combine checks for multiple students.** (The \$35 class fee is not due until Orientation.) Money orders are also accepted.
11. **Both the Consortium fee and the class registration fees (\$50 deposits to instructors) are non-refundable.**
12. The student signs the **Honor Code**
13. Parents sign the **Claim release and the Photo release**