

New Student Registration Process 2024-2025

1. Please check the classes that are of interest to you that it is **grade appropriate** and that the student has **met all of the pre-requisites** for the class. Please refer to the brochure and/or web site for that information (christianconsortium.org). The web site schedule will also have the latest closed classes.
2. Please fill out the information on page 1 completely. You will need a transcript of the previous school attended or your own home school transcript, if you homeschooled.
3. The reference on page 2 must be an instructor/counselor if the student has attended a school. If the student has been home educated, choose a nonfamily member who has seen the student in a classroom style setting. (i.e. Sunday School, Bible study) **Please note: this application will not be processed until the reference has been returned and checked.** It helps if you communicate with your reference to look for the CEC email so it will not be caught in their spam or overlooked.
4. **Flexibility:** Before filling out the form, please indicate if this schedule is **flexible** if the section of the class you requested is full or not flexible, meaning you prefer to be on the wait list if a section is closed. **CEC will never place a student in a different class, only a different section of the same class** to ensure a student gets the classes they need.
5. **Day:** Circle if you may attend CEC: **Tuesday ONLY, Wednesday ONLY or both days.**
6. When filling out the schedule – **students may take 1-6 classes**, so not all the slots will be full. If you plan to take a study hall, include that on the schedule and write a check for deposit of \$50 to CEC. The remaining \$50 is due the 1st week of class. If you plan to use the Fellowship Room, you do not need to put that on the form, there is no charge.
Study Hall – is a quiet room where students are expected to bring work to study. Space is limited
Fellowship Room – is intended as a place for students to hang out as a break between classes in the middle of the day. Talking is allowed. Space is limited.
7. **SAXON MATH** – if a student has not yet taken a Saxon math class, they must sign up for math placement. The dates are on the CEC website. Questions? Contact Mrs. Renfro, the math placement coordinator. ginarenfrocec@gmail.com
1. **DUAL CREDIT:** This means the student will receive credit at the high school **and** college level. Only 11-12th grades students may take dual credit. Students must have a 3.0 GPA and provide CEC with a transcript. **Dual Credit English (U of L), College Algebra (U of L), Business (IWU), Personal Finance (IWU), Microeconomics(JCTC), World Religions (CU),Theology (CU)**
2. **Checks:** Write a check for the CEC fee to CEC. **(\$450 per student) PLEASE do not combine checks for multiple students.** It delays processing if one student does not get into their classes immediately because they are a new student or the schedule has to be changed because of closed classes.
3. Write a check of **\$50 to each individual teacher** to register for each class. **Please do not combine checks for multiple students.** (The \$35 fee per class is not due until August.) Money orders are also accepted.
Both the CEC fee and the class registration fees are not refundable.
4. The student signs the Honor Code
5. Parents sign the Claim release and the Photo release